

Information Technology for Economics and Management

ITEM

Summary Review Form

Manuscript No [Assoc. Editor initials/date]

Author(s):

Title:

Recommendations regarding this manuscript:

1. This paper represents a significant new contribution, and should be published as it is.
YES/NO
2. The paper merits rapid publication subject to minor revision as indicated below.
YES/NO
3. Major revisions should be considered before publication. YES/NO
4. The paper is not recommended because
 - it does not provide new insights in the field
 - the material is not appropriate for ITEM and more appropriate journals would be:

5. The of use English is satisfactory. YES/NO

Here comment on the above recommendations:

(continue overleaf)

Signature:

Please email, mail or, preferably, fax signed review with 50 days to:
Your name ... (fax, email)

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Your Name
Associate Editor

Manuscript Acceptance Principles of ITEM

In addition to all the standard criteria of acceptability (correctness, novelty, importance etc.) ITEM wishes to emphasise a few other criteria that – in the opinion of editors – are necessary to achieve ITEM’s stated goal “to document sound quantitative methodologies empowered by IT to solve important managerial and economic problems”. (For the full ITEM Aims–and–Scope formulation see <http://www.vuw.ac.nz/~jacek/ITEM/Frames.html> [click on Aims & Scope].) Towards the attainment of this goal we expect that all papers will address the following four elements in an Executive Summary or early in the Introduction.

1. The importance of the underlying problem, model or methodology should be presented in terms accessible to a literate non – specialist.
2. Clear indication of who can use the model, methodology or results presented in the manuscript.
3. Clear indication of how can the model, methodology or results presented in the manuscript be used.
4. Clear indication of what might be the anticipated impact of the model, methodology or results presented in the manuscript.

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Your Name
Associate Editor

Referee's Name
Address

Dear *Name*,
The attached paper

„*Title*”

by *Author*

Manuscript No. [*your initials/date*]

was submitted for possible publication in ITEM. I believe it lies within your general area of interest. I would be very grateful if you were willing to review it. Please acknowledge by email.

I have included the Manuscript Acceptance Principles of ITEM and also a Review Form to help define the scope of your review. However, you should not feel obligated to use the latter, if it does not agree with your personal review style.

Of course, ITEM is eager to impose high standards not only on the authors but also on the review process; especially with respect to issues such as promptness, the thoroughness of the review and the willingness to treat authors with uniform degree of respect and courtesy that is independent of the quality of their contribution.

With very best regards